

Office of the Illinois State Treasurer
Michael Frerichs

Sole Source Procurement Notice

Heating, Ventilation and Air Conditioning Repair Services Agreement

Henson Robinson Company

October 4, 2021

I. Introduction

The Office of the Illinois State Treasurer (the “Treasurer”) is issuing this Sole Source Procurement Notice pursuant to Section 1400.2025 of the Treasurer’s Procurement Rules (the “Rules”), 44 ILAC 1400.2025(e).

The Treasurer owns the Marine Bank Building located at One East Old State Capitol Plaza, Springfield, Illinois. The Treasurer seeks to retain a vendor for ongoing and as-needed heating, ventilation and air conditioning (“HVAC”) repairs.

The Treasurer issued Invitation for Bid Heating, Ventilation and Air Conditioning Repair Services, #370-800-21-015 on August 31, 2021 (“IFB”). The Treasurer received no bids prior to the September 16, 2021 bid opening. Now, the Treasurer seeks to contract directly with a HVAC repair provider to ensure the effective and timely completion of any as-needed repairs and the ongoing safe and optimal operation of the Marine Bank Building.

This contract will also include the replacement of up to four (4) boilers at the Marine Bank Building, including interlocking controls for the boiler plant, due to recent failure of boilers.

II. Chief Procurement Officer

The Chief Procurement Office who will perform this Sole Source Procurement is:

Mr. Christopher M. Flynn
Chief Procurement Officer
Illinois State Treasurer's Office
One East Old State Capitol Plaza
Springfield, Illinois 62701
Phone: (217) 208-2001
E-mail Address: cflynn@illinoistreasurer.gov

III. Name of Proposed Sole Source Vendor

Henson Robinson Company
3550 Great Northern Ave.
Springfield, IL 62711

IV. Brief Description of What Vendor Will Do or Provide

The Treasurer wishes to utilize Henson Robinson Company (“HRC”) to provide as-needed HVAC repair services, as directed by the Treasurer as needs arise.

V. Contract Price

The Treasurer will compensate HRC at the following rates:

Hourly Rates for Services	Basic	Foreman
Monday through Friday, 8:00 a.m. to 5:00 p.m.	\$120.00/hour	\$122.00/hour
Monday through Friday, 5:00 p.m. to 8:00 a.m. and Saturday	\$180.00/hour	\$180.00/hour
Sunday and Holiday	\$240.00/hour	\$240.00/hour

The contract will also include an estimated \$230,047.00 for the replacement of boilers and controls.

The above compensation includes the prevailing basic wage rate; fringe benefits (Health and Welfare, pension or others) which shall also include all employer expenses for FICA, Workers’ Compensation, Liability Insurance, Unemployment Insurance and any other city, State or federal requirements regarding employees. The above rates also include all costs and expenses for trucks and/or vehicles, tools and equipment associated with trade, travel, pick-up and delivery of materials, estimating, call-backs, supervision, administrative, overhead and profit.

HRC will comply with all requirements of the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 et seq. and the prevailing wage requirements of the Illinois Procurement Code, 30 ILCS 500/25-60, including but not limited to, all wage requirements and notice and record keeping duties.

VI. Reason Why Anderson was Determined to be the Sole Economically Feasible Source

This is appropriate under Section 1400.2025 of the Treasurer’s Procurement Rules, 44 ILAC 1400.2025(b), particularly subsection (1). Compatibility of service is a paramount consideration because Henson Robinson Company has already and quite recently been on-site providing related services through the recent overall renovation of the Marine

Bank Building, and therefore has specific experience with the Building's HVAC system, including the boilers. However, and more importantly, the Treasurer issued a public solicitation, the IFB mentioned in Section I of this Sole Source Procurement Notice, and the Treasurer received no responses from vendors to provide general HVAC services.