

Office of the Illinois State Treasurer
Michael Frerichs

Sole Source Procurement Notice

Sign Services Agreement

Ace Sign Co.

April 1, 2021

I. Introduction

The Office of the Illinois State Treasurer (the “Treasurer”) is issuing this Sole Source Procurement Notice pursuant to Section 1400.2025 of the Treasurer’s Procurement Rules (the “Rules”), 44 ILAC 1400.2025(e).

The Treasurer owns the Marine Bank Building located at One East Old State Capitol Plaza, Springfield, Illinois (“Building”). The Treasurer wishes to retain a sign service company to provide as-needed and as-requested sign services at the Building.

The Treasurer issued Invitation for Bid Sign Services, #370-800-22-017 on January 21, 2022 (“IFB”). The Treasurer received no bids prior to the February 8, 2022 bid opening. Now, the Treasurer seeks to contract directly with a sign company to ensure the effective and timely completion of any as-needed directional and identification signs and related services at the Building.

II. Chief Procurement Officer

The Chief Procurement Office who will perform this Sole Source Procurement is:

Mr. Christopher M. Flynn
Chief Procurement Officer
Illinois State Treasurer's Office
One East Old State Capitol Plaza
Springfield, Illinois 62701
Phone: (217) 208-2001
E-mail Address: cflynn@illinoistreasurer.gov

III. Name of Proposed Sole Source Vendor

Ace Sign Co.
2540 S. 1st St.
Springfield, IL 62704

IV. Brief Description of What Vendor Will Do or Provide

The Treasurer wishes to utilize Ace Sign Co. (“Ace”) to provide as-needed sign services, as directed by the Treasurer as needs arise.

V. Contract Price

The Treasurer will compensate Ace at the following rates:

	Per-Item Cost (price breaks available at higher quantities)
CID. Cubicle Identification	\$68.12/each
RRP. Restroom Plaque	\$145.32/each
DIR. Directory Insert (Small)	\$50.87/each
Hourly Rate for Installation	\$77.00/hour

CID. Cubicle Identification – 3” x 6.7” black nova frame with black metal caps mounted with df tape, includes 3” x 5.91” x 1/32” non-glare acrylic insert (w) direct 3D print, & 3” x 5.91” edge positive (w) chroma gold hp vinyl

RRP. Restroom Plaque – 12” x 9.06” black nova frame with black metal caps mounted with df tape, includes 12” x 8.27” x 1/32” non-glare acrylic insert with 3D print & 12” x 8.27” edge positive insert (w) chroma gold hp vinyl

DIR. Directory Insert (Small) - 5” x 27” magnetic with direct print

Contractor will provide all other Services requested by the Treasurer at costs approved in writing by the Treasurer.

VI. Reason Why Ace was Determined to be the Sole Economically Feasible Source

This is appropriate under Section 1400.2025 of the Treasurer’s Procurement Rules, 44 ILAC 1400.2025(b), particularly subsection (1). Ace has experience providing related services at the Marine Bank Building. However, and more importantly, the Treasurer issued a public solicitation, the IFB mentioned in Section I of this Sole Source

Procurement Notice, and the Treasurer received no responses from vendors to provide these services.