Office of the Illinois State Treasurer
Michael W. Frerichs

Request for Proposals
Management System and Technical Support for the Division of Unclaimed Property
370-400-25-010

Addendum 1
December 4, 2024

Below are the questions received by the Office of the Illinois State Treasurer ("Treasurer") and the Treasurer's responses. But for the removal of identifying information, the questions listed herein are intended to be accurate representations of the questions received; as such, any errors in usage or spelling have not been corrected. Any capitalized terms that are not defined herein have the meaning set forth in the Request for Proposals Management System and Technical Support for the Division of Unclaimed Property 370-400-25-010 ("RFP") published by the Treasurer on November 15, 2024.

1. Is the legacy imaging (document management) system a COTS system – if so:
   a. Manufacturer
   b. Version
   c. OS
   d. Database manufacturer and version

   Yes.
   The manufacturer is Hyland – Onbase.
   The version is 22.1.13.
   Microsoft SQL is the OS.
   The database manufacturer and version is Onbase 22.1.13.

2. If the system is not a COTS environment:
   a. Is there an application beyond the OS managing the storage of these TIFF documents – if so what?
   b. What OS is managing/storing these TIFF documents?

   The system is a COTS environment.

3. Are the documents (TIFF files) single page (multiple files per document) or multi-page (single file per document)?

   The documents are typically a single page, but can also be multiple pages at times.

4. Are the TIFF files encrypted at rest – if so by what (software or hardware)?
   a. If yes – can they be decrypted external to the Imaging system?

   Yes, as a default, TIFF files are encrypted by the Treasurer's existing Microsoft SQL. And yes, the TIFF files can be decrypted external to the imaging system.

5. How much storage do the TIFF documents consume? (GB's)

   Approximately 4.5 terabytes ("TB").

6. How many documents and pages are currently in the system?

   Approximately 18,000,000.

7. Are you using document or page level annotations with your imaging application? If so – do you expect these to be migrated to the new solution?

   Yes. And yes, the annotations should be migrated to the Unclaimed Property System.

8. Are any companies precluded from responding to the RFP?

   No.

9. The RFP Document lists two different ways to submit the RFP. Are both methods required or can a respondent submit only electronically?

   Both methods are not required. Provided the Proposal otherwise complies with all requirements of the RFP, it may be submitted in either electronic or hard copy form.

10. Is there a page limit to the Answers to Questions section?

    No.

11. How many attendees are anticipated for the on-site comprehensive training?

    The Treasurer anticipates 30-45 attendees.

12. How many records does the State anticipate to be included as part of the legacy data conversion?

    All of the records in the Legacy System should be converted to the Unclaimed Property System.

13. Does the Treasurer's Office have a preferred solution platform (Microsoft Dynamics, ServiceNow, etc.) on which they want the custom system to be developed?

    Typically, all Treasurer's Office operations are conducted on a SQL platform.

14. Is there a high-level budget for the project?

    No high-level budget is available at this time.