

Office of the Illinois State Treasurer  
Michael W. Frerichs

Request for Proposals  
Administrative Consulting Services  
370-200-25-018

Addendum 2  
December 31, 2024

Below are the questions received by the Office of the Illinois State Treasurer (“Treasurer”) and the Treasurer’s responses. But for the removal of identifying information, the questions listed herein are intended to be accurate representations of the questions received; as such, any errors in usage or spelling have not been corrected. Any capitalized terms that are not defined herein have the meaning set forth in the Request for Proposals Administrative Consulting Services 370-200-25-018 (“RFP”) published by the Treasurer on December 20, 2024.

1. Is it possible for you to share a Word version of the RFP?

A .docx version of the RFP was published with Addendum 1 on December 20, 2024.

2. With respect to Proposal Submittal as outlined in Section C of Article IV, RFP Process and Schedule, can you please confirm whether the Respondent has *the option* to submit the response Packet in “hard copy form” or whether hard copy submission *is required*. It appears that the Respondent may select to submit the Packet “in hard copy” or “via electronic form” but we would like confirmation of this.

Provided its Proposal otherwise complies with the requirements of the RFP, a Respondent may submit the Proposal in either hard copy or electronic form, but need not do both. [To be clear, this question was submitted after the deadline for submitting questions had passed; however, as this question was non-substantive, relating only to form, the Treasurer is electing to provide this answer for the benefit of all potential Respondents.]