



OFFICE OF THE ILLINOIS STATE TREASURER
MICHAEL W. FRERICHS

REQUEST FOR INFORMATION
Banking Services for the Community
Development Loan Guarantee Program

370-500-22-030

March 1, 2022

Responses due before 2:00 p.m. CT on March 29, 2022

Christopher M. Flynn
Chief Procurement Officer
1 East Old State Capitol Plaza
Springfield, IL 62701

**Office of the Illinois State Treasurer
Request for Information
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Loan Guarantee Program
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I. INTRODUCTION

This is a Request for Information (“RFI”) regarding Program Services for the Office of the Illinois State Treasurer’s (“Treasurer”) Community Development Loan Guarantee Program (“Program”) authorized by the Community Development Loan Guarantee Act (15 ILCS 516).

Financial Institutions or other interested or knowledgeable parties that submit responses (“Respondents”) shall submit their responses to this RFI (“Responses”) before 2:00 pm CT on March 29, 2022.

Respondents will not be prohibited from responding to any related future Requests for Proposal (“RFPs”).

II. BACKGROUND

The Community Development Loan Guarantee Act allows the Treasurer to establish accounts at one or more host financial institutions for the purpose of guaranteeing small business loans and consumer loans to borrowers (“Borrowers”) who would otherwise not qualify in communities of color and low-income communities. The Treasurer is authorized to use up to \$10 million of investment earnings annually for the Program, up to a maximum of \$50 million.

Each lender participating in the Program would have a dedicated loan guarantee account (“Loan Guarantee Account(s)”) at a host financial institution to cover losses associated with Program-enrolled loans. The Treasurer would match, at a minimum of 1:1, funds deposited by the participating financial institution or borrower. The Loan Guarantee Account(s) will be in the name of the Treasurer.

The Treasurer is seeking information from banking services experts as to the structure, operation, reporting and evaluation of this Program.

III. RFI PROCESS AND SCHEDULE

This Section outlines the process and schedule associated with this RFI.

A. Schedule

The following is the schedule for this RFI:

Date	Event
March 1, 2022	RFI published on the Treasurer’s Office website
March 11, 2022	Notice of intent to participate in the Optional Respondent Conference due by 2:00 p.m. CT.
March 15, 2022	Optional Respondent Conference at 2:00 pm CT.

March 18, 2022	All Respondent questions due by 2:00 p.m. CT.
March 22, 2022	Responses to all questions posted on the Treasurer's Office website by 4:00 p.m. CT.
March 29, 2022	Responses to the RFI due before 2:00 p.m. CT.

These dates are subject to change at the CPO's discretion.

B. Contact information

The Treasurer's Office CPO is the sole point of contact concerning this RFI.

Respondents should submit questions about the intent or content of this RFI and request clarification of any and all procedures used for this RFI prior to the submission of a response. Respondents must submit their questions in writing by e-mail to the CPO, Christopher M. Flynn, at cflynn@illinoistreasurer.gov by 2:00 p.m. CT on March 18, 2022.

C. Optional Respondent Conference

Each Respondent must e-mail notice of intent to attend the Respondent Conference to Christopher M. Flynn at cflynn@illinoistreasurer.gov prior to 2:00 p.m. CT on March 11, 2022. Attendance at the Respondent Conference is optional. The Respondent Conference shall be on March 15, 2022, at 2:00 p.m. CT. Participation will be by telephone or electronic conference. Conference details will be emailed after notice of intent to participate has been received.

D. Proposal Submittal

All Responses to the RFI must be submitted by either e-mail, mail, or messenger to the following Chief Procurement Officer, Christopher M. Flynn, before 2:00 p.m. CT on March 29, 2022:

E-mail: cflynn@illinoistreasurer.gov

Address: Christopher M. Flynn
 Chief Procurement Officer
 Office of the Illinois State Treasurer
 1 East Old State Capital Plaza
 Springfield, IL 62701

A Response submitted by mail or messenger must be submitted in a sealed envelope or package, bearing the title "State Treasurer Request for Information Banking Services for the Community Development Loan Guarantee Program 370-500-22-030" and the Respondent's name and address. The package should include one (1) original and four (4) copies of the Response. In addition, please provide an electronic copy of the Response. USB or thumb drives are acceptable.

Responses will be opened publicly, via livestream only, at 2:00 p.m. CT on March 29, 2022. The livestream will be available online at <https://www.facebook.com/ILTreasurerProcurement>.

E. RFI Process

1. Questions about this RFI

Respondents must submit questions about the intent or content of this RFI and request clarification of any and all procedures used for this RFI prior to the submission of a Response. Respondents must prepare their questions in writing and send them by e-mail to the above contact person.

2. Internet/E-mail Communications

The Treasurer's Office may also communicate with Respondents via e-mail. Each Respondent should provide an e-mail address with its response for ease of communication throughout this RFI process.

3. Verbal Communications

Any verbal communication from the Treasurer's Office or its contractors concerning this RFI is not binding on the Treasurer's Office and shall in no way alter the terms of this RFI.

4. Amendment

If it is necessary to amend this RFI, the Treasurer's Office will post amendments on the Treasurer's Office website:

http://www.illinoistreasurer.gov/Office_of_the_Treasurer/Procurement/Procurement_Opportunities

5. Respondent's Costs

The cost of developing a Response is each Respondent's responsibility and may not be charged to the Treasurer's Office.

6. Withdrawal of Response

A Respondent may withdraw its Response at any time prior to the deadline for receipt of Responses. The Respondent must submit a written withdrawal request, addressed to the CPO and signed by the Respondent's duly authorized representative.

7. Modification of Response

A Respondent may submit an amended Response before the deadline for receipt of Response. Such amended Response must be a complete replacement for the previously submitted Response and must be clearly identified as such in the transmittal letter to the CPO.

8. Response to RFI is State Property

On the response due date, all responses and related material submitted in response to this RFI become the property of the State of Illinois.

All responses received by the Treasurer will be open to the public, though a Respondent may request that the Treasurer treat certain information as confidential in accordance with 44 Ill. Admin. Code §1400.2505. If Respondent requests confidential treatment of any

information it considers to be exempt from public disclosure under the Illinois Freedom of Information Act (“FOIA”) (5 ILCS 140) or other applicable laws and rules, Respondent should submit a redacted copy, which copy shall be clearly identified as “Redacted Copy.” In a separate attachment to the Redacted Copy, Respondent shall supply a listing of the provisions of the response, identified by section number, for which it seeks confidential treatment, identify the basis of each claimed exemption, and show how that basis applies to the request for exemption in accordance with 44 Ill. Admin. Code §1400.2505(l).

A request for confidential treatment will not supersede the Treasurer’s legal obligations under FOIA. In responding to a request made under FOIA, the Treasurer reserves the right to rely on Respondent’s decision whether to submit a Redacted Copy with its response, and the Treasurer is under no obligation to notify the vendor prior to providing a complete and unredacted proposal, with any unredacted attachments, if Respondent does not elect to provide a Redacted Copy with its response as described in this Section.

9. CPO May Cancel the RFI

If the CPO determines it is in the Treasurer’s Office best interest, he reserves the right cancel or modify the RFI.

IV. RESPONSE FORMAT AND QUESTIONS

A. Response Format

Responses should contain the following:

1. Cover page – The cover page shall provide the name, physical address, e-mail address, and telephone number of the person(s) available for contact regarding the Response.
2. Section I – In Section I, Respondent shall provide a brief one-page overview of itself and the services it offers.
3. Section II – Section II shall contain Respondent’s answers to the questions presented in the below Section IV.B of this RFI. Respondent may respond to any or all of the questions.

B. Questions

The following is a list of the questions to which Respondents are invited to provide answers. Respondents are encouraged to be as creative as possible in responding to this RFI. Based on your review of the background information, specific needs and requirements, discuss any creative

approaches to this service which have not been specifically requested. Include any working examples available as appropriate.

1. The Treasurer has the ability to deposit up to \$10 million annually, up to \$50 million in total, for the loan guarantee program in a master account at a host financial institution. The Treasurer could make the full amount available to a host financial institution from which the host financial institution would make payments into specific Loan Guarantee Accounts as necessary. Alternatively, the Treasurer could make deposits directly into Loan Guarantee Accounts as necessary without the use of a master program account. Identify any preferences or concerns with these two approaches and share any alternative structures or processes.
2. How would you recommend managing Loan Guarantee Accounts from multiple financial institutions at a single host financial institution? A response should include a description of the account structure, the tracking and monitoring of the loans enrolled in the Program and related deposits, including any claims made, risk monitoring and management processes, and any Program reporting to the Treasurer.
3. For a host financial institution, what would be the recommended deposit management process for funds from the Treasurer and from the financial institution and Borrower? Consider the frequency (monthly, annually, one-time, etc) of deposits, accounting, and monitoring of loans enrolled in the Program.
4. How would you insure or collateralize a master program account from the Treasurer? What creative approaches would you recommend for meeting the [Treasurer's existing collateral requirements](#)?
5. How would you insure or collateralize the Loan Guarantee Accounts? What creative approaches would you recommend for meeting the [Treasurer's existing collateral requirements](#)? Consider the fact that deposits will be made by multiple parties and account balances will change regularly.
6. Please discuss any similar engagements of Respondent with government entities that may be similar in size or scope to the Program.
7. Identify any concerns about partnerships with other financial institutions in the operation of this Program.