

Office of the Illinois State Treasurer
Michael Frerichs

Sole Source Procurement Notice

Management System and Technical Support for the Division of
Unclaimed Property

Kelmar Associates, LLC

July 7, 2017

I. Introduction

The Office of the Illinois State Treasurer (the “Treasurer”) is issuing this Sole Source Procurement Notice pursuant to Section 1400.2025 of the Treasurer’s Procurement Rules, 44 ILAC 1400.2025(e).

The Treasurer entered into a contract on December 11, 2015 with Kelmar Associates, LLC (“Kelmar”) following a public request for proposals process for a Management System and Technical Support for the Division of Unclaimed Property. Now, the Treasurer seeks to amend that contract to include additional and related services that are compatible with Kelmar’s proprietary KAPS system and desirable in the management and use of the unclaimed property system.

II. Chief Procurement Officer

The Chief Procurement Officer who will perform this Sole Source Procurement is:

Mr. Jim Underwood
Chief Procurement Officer
Illinois State Treasurer's Office
400 West Monroe, Suite 401
Springfield, Illinois 62704
Phone: (217) 782-1708
E-mail Address: junderwood@illinoistreasurer.gov

III. Name of Proposed Sole Source Vendor

Kelmar Associates, LLC
500 Edgewater Drive, Suite 525
Wakefield, MA 01880

IV. Brief Description of What Vendor Will Do or Provide

This contract amendment will incorporate use of a LexisNexis identification system as well as additional technical support and integration provided by Kelmar in order to streamline location and verification of claimants with a high degree of confidence in the processed claims. This program may include, but is not limited to, the following assistance:

- Verification that a claimant is the person he or she claims to be
 - And, relationship to property owner
- Determination whether claimant and/or property owner is alive
 - Transition to modified workflow in the event of deceased apparent owner
 - Identification of potential beneficiaries
- Confirmation of current address
- Cross-check for potential additional claims by claimant
- Integration with existing Kelmar services and KAPS database to identify additional outreach opportunities to locate additional citizens that may have unclaimed property
- Addition of information to existing electronic database for more accessible data recovery and use

Utilization of these additional data services is expected to decrease paperwork for both claimants and the Unclaimed Property Division. It is also anticipated that this will make the claims process less time-consuming for many owners who interact with the Treasurer's office via the iCash website.

V. Contract Price

Approximately \$500,000.00

VI. Reason Why Kelmar Associates, LLC was Determined to be the Sole Economically Feasible Source

This is appropriate under Section 1400.2025 of the Treasurer's Procurement Rules, 44 ILAC 1400.2025(b)(1), (b)(12) and (c). Kelmar owns the intellectual property rights to the Treasurer's existing unclaimed property system. This service is desirable to both allow fast track approval of claims for properties valued at \$500 or less pursuant to 74 ILAC 760.100(c)(4) and to streamline the process of establishing legal ownership of unclaimed property pursuant to 74 ILAC 760.100(c)(5). Because this is the only service that is compatible with Kelmar's proprietary KAPS system, this is best accomplished by Kelmar.