Office of the Illinois State Treasurer
Michael W. Frerichs

Request for Proposals
Information Technology Training and Certifications Services
370-600-25-008

Addendum 1
May 20, 2025

Below are the questions received by the Office of the Illinois State Treasurer ("Treasurer") and the Treasurer's responses. But for the removal of identifying information, the questions listed herein are intended to be accurate representations of the questions received; as such, any errors in usage or spelling have not been corrected. Any capitalized terms that are not defined herein have the meaning set forth in the Invitation for Bid Information Technology Training and Certifications Services ("IFB") published by the Treasurer on May 14, 2025.

1. Please can you clarify if you are seeking private team training classes for cohorts of 20 or are looking for public course schedule options?

   Public course schedule options are sufficient.

2. Are you seeking live virtual training or in-person? Would virtual be acceptable?

   The Treasurer prefers the availability of both live in-person and virtual training options.

3. Please can you clarify you definition of live training and instructor-led bootcamps?

   Live training would be in-person training by an instructor, and the instructor-led bootcamps would be remote / virtual.

4. In appendix A, can you please clarify – annual subscription for up to 20 staff and for each additional staff member for live training?
   - Are you looking for an annual subscription to attend an unlimited number of live classes in a year? Or
   - For all the classes listed in the scope of work on an open public schedule to be taken per year of the contract? Or
   - Are you seeking a price for groups of 20 staff to attend private team training events for all the courses listed in the scope per year of the contract?

   Public training is acceptable, but the Treasurer desires an unlimited number of classes and certifications for each of the up to twenty (20) staff, and access to live classes as the Treasurer may request.

5. Scope of Services 1 a. Both live and instructor-led bootcamps: Are Live Virtual Instructor-Led classes/bootcamps acceptable?

   Yes, though the Treasurer does desire the availability of in-person training as well.

6. Scope of Services 2 - Exam Vouchers: Can you confirm students will only receive exam vouchers for classes they completed with us?

   Yes.

7. Appendix A – Cost Proposal – Annual Subscription Cost: This cost must include the class/classes and the associated exam vouchers, correct?

   Yes.

8. Appendix A - Annual Subscription: Are you looking for a staff member to be able to take unlimited classes with exams within a 12-month period? Can a class / exam limit be provided for the Annual Subscription?

   Please feel free to include any applicable limits, as well as guidance on how Respondent proposes to determine how the limit is reached and how costs would be determined thereafter.

9. Training Delivery Format Clarification: Could you please confirm whether you are seeking virtual instructor-led training or onsite instructor-led training for this engagement? If onsite training is preferred, kindly specify the location where the in-person sessions are expected to be conducted. This information will help us plan appropriately in terms of instructor availability and logistics.

   Please see the response to Question #2. While the specific examples provided in Section III of the IFB should be provided in Springfield and/or Chicago, additional locations, including for other courses, would be acceptable.

10. Clarification on Annual Subscription Cost and Course Scope: We would also appreciate clarification regarding the term "annual subscription cost." Are you expecting us to provide a single consolidated cost covering all proposed courses for 20 participants over the course of a year?
    The reason for our query is that the pricing for each course varies, particularly for certification-focused programs. Additionally, as the RFP mentions a contract duration of three years, and assuming we will be proposing a total of 9 courses, including CompTIA cybersecurity courses, we would like to understand whether:
    - We are expected to quote a total cost for delivering all 9 courses within a single year,
    - And if so, whether all 20 participants are expected to complete all 9 courses within that same year.

    While the Treasurer indeed desires a single consolidated cost that would allow for all staff to complete all courses in a single year, the Treasurer does not anticipate all staff completing all available courses in any single year.