



# Michael W. Frerichs

ILLINOIS STATE TREASURER

## Application for Employment

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, sexual orientation, age, marital or veteran status, or the presence of a non-job related medical condition or disability.

### ***PLEASE PRINT***

Position(s) Applied for \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_  
Area Code

If you are under the age of 18 can you furnish a work permit? Q Yes Q No

Have you filed an application here before? Q Yes Q No If yes, give date(s) \_\_\_\_\_

Have you ever been employed here before? Q Yes Q No If yes, give date (s) \_\_\_\_\_

Are you currently employed? Q Yes Q No

Are you lawfully authorized to work in the United States? Q Yes Q No

On what date would you be available to start work? \_\_\_\_\_

What is your current salary? Monthly \_\_\_\_\_ Annual \_\_\_\_\_

What is desired or expected salary? Monthly \_\_\_\_\_ Annual \_\_\_\_\_

Are you able to work... Q Full-Time Q Part-Time Q Temporary

Are you on a layoff and subject to recall? Q Yes Q No

Can you travel if a job requires it? Q Yes Q No

\* AN EQUAL OPPORTUNITY EMPLOYER \*

## Employment Experience

Start with your present or last job going back five years. If you need additional space, please continue on a separate sheet. **Please attach a copy of your current resume.**

Employer	Job Title
Address	Duties Performed
Supervisor	
Dates From To	
Monthly or Annual Salary	
Reason for leaving	

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Are you a member of the National Guard or a veteran of the U.S. military service?  Yes  No

If yes, branch: \_\_\_\_\_

Dates of service: \_\_\_\_\_

Are you currently in compliance with all state and federal income tax requirements?  Yes  No

If your answer to any of the following questions is "Yes," please attach a signed, detailed explanation.

Have you ever been fired from a job? (downsizing/layoff is not applicable)  Yes  No

Have you ever pled guilty to or been convicted of any criminal offense other than a minor traffic violation?  Yes  No

Are you currently involved in any litigation?  Yes  No

Do you owe any back taxes?  Yes  No

Are you in arrears on child support payments?  Yes  No

Are you currently in default on the repayment of any educational loan?  Yes  No

Indicate languages you speak, read, and/or write.

	Fluent	Good	Fair
Speak			
Read			
Write			

List professional, trade, business, or civic activities and offices held.

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Give names, addresses, and telephone numbers of three references (do not include relatives).

	Name	Address	Phone Number
1.			
2.			
3.			

May we contact your present employer?  Yes  No

Name of contact: \_\_\_\_\_ Phone: \_\_\_\_\_

## Special Skills and Qualifications

Summarize special skills and qualifications acquired from employment or other experience, such as computer skills, etc. \_\_\_\_\_

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## Education

	Elementary	High School	College/University	Graduate/ Professional
School Name				
Years Completed (Circle)	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree				
Description Course of Study:				
Honors Received				

Describe specialized training, apprenticeship, skills, and extra-curricular activities. \_\_\_\_\_

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State any additional information you feel may be helpful to us in considering your application. \_\_\_\_\_

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## APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not, and is not intended to be a contract of employment.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand that if hired I am required to abide by all rules and regulations of the Office of the Illinois State Treasurer. Proof of citizenship or immigration status will be required upon employment.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Mail or hand deliver your completed Application for Employment to the  
Office of the Illinois State Treasurer, Department of Human Resources,

James R. Thompson Center  
100 West Randolph, Suite 15-600  
Chicago, Illinois 60601

or

Illinois Business Center  
400 West Monroe Street, Suite 401  
Springfield, IL 62704