

Charitable Trust Committee

**Meeting of Thursday, September 6th, 2018
James R. Thompson Center
100 West Randolph, Room 2-025, Chicago, Illinois**

BOARD MEMBERS PRESENT

Allen Mayer, Chief of Staff, Designee for Co-Chair
Designee for Illinois State Treasurer Michael Frerichs

Jody Adler, Co-Chair
Designee for Illinois Attorney General Lisa Madigan

Andreason Brown (via phone conference)

Emilia DiMenco

Dorri McWhorter (via phone conference)

Lisa Oakley (via phone conference)

BOARD MEMBERS ABSENT

Dale Morrissey

Marcia Lipetz

Francisco Menchaca

TREASURER'S STAFF

Alex Armour, Policy and Program Coordinator
Illinois State Treasurer's Office

Jennifer Olaya, Assistant General Counsel
Illinois State Treasurer's Office

Janira Clark, Senior Staff Executive Assistant
Illinois State Treasurer's Office

MINUTES

1) Call to Order

Allen Mayer called the meeting to order at 3:06PM.

Alex Armour took roll.

Allen Mayer declared a quorum.

2) Approval of Minutes

Emilia DiMenco offered two minor corrections to the June 14th, 2018 meeting minutes. Lisa Oakley moved to approve minutes of the June meeting as corrected; the motion is seconded and passed.

3) Report on Spring 2017 Grantees

Alex Armour presented a report on the 2017 grantees. All grantees have submitted their final report. CASA returned a portion of the grant due to lack of access to the population being served. Site visits were all positive.

Emilia DiMenco asked whether Alex Armour: has ever had a negative experience during a site visit; should site visits be done as a part of the application process; is there a process to remove funding?

Alex Armour responded that he has yet to have a true negative experience during a site visit. Any surprises have all been positive. In addition, should a grantee not fulfil any requirement, the funding will be withheld.

4) Report of Fall 2017 Grantees

Alex Armour presented a report on the 2017 Fall Grantees. Has received all but one report due to the timing of the program.

5) Reporting Form Discussion

Alex Armour reported that the grant execution date will be moved to mid-August. Allen Mayer opened the floor for suggestions and comments. A discussion was held on sustainability and the inclusion of a final financial report confirming all of the funding was used and for what purpose.

6) Site Visits

Alex Armour reported on the most current round of site visits. All visits were positive and funding will be released soon.

7) New Business

Jody Adler requested an executive summary of all grantees be provided for every cycle moving forward.

Jody Adler proposed organizations should be informed whether or not they are one of the top 20 applicants to be considered prior to the board meeting.

Emilia DiMenco requested an update for the fund. Alex Armour responded two cycles of 40k.

Lisa Oakley would like to have a discussion on whether to break up the focus by size of the organization.

8) Public Comment

There were no public comments.

Allen Mayer made a motion to adjourn at 3:45PM. Motion was seconded and passed.