

DATE: April 13, 2020

State of Illinois
CAPITAL DEVELOPMENT BOARD

Farnsworth Group Inc.
One NW Old State Capitol Plaza
Springfield, IL 62701
217-528-3661

TO: PROSPECTIVE BIDDERS

SUBJECT: ADDENDUM NO. FOUR TO THE BIDDING DOCUMENTS FOR

CDB-756-030-001
Illinois Treasury Department Relocation
One East Old State Capitol Plaza
Springfield, Illinois 62701

This addendum forms a part of the bidding and contract documents and modifies the original bidding documents, dated March 05, 2020. Acknowledge receipt of this addendum in space provided on Bid Form. **FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.**

PROJECT MANUAL:

- 1. **SECTION 00 11 13 Advertisement for Bids: revised to indicate an additional mandatory Pre-Bid Meeting (mandatory for Prime Contractors not present at the first Pre-Bid Meeting) See attached.**

BID DATE:

- 1. This Addendum does not alter the previously published bid date.

*Except as modified herein, Addendum #1, Addendum #2rev, Addendum #3, and the originally issued bid documents shall remain in full force and effect.

Very truly yours,

Cynthia J. Petheram AIA
This addendum consists of 8 pages.

Attachments:
Specifications Section 00 11 13 "Advertisement for Bids"
COVID19 Questionnaire

BIDDING & CONTRACT REQUIREMENTS
00 11 13 – Advertisement for Bids

The State of Illinois, Capital Development Board (CDB) will receive sealed bids for:

CDB PROJECT #: 756-030-001
TITLE: Treasury Department Relocation
LOCATION: One East Old State Capitol Plaza, Springfield ,IL 62701
USING AGENCY: Treasury Department
COUNTY: Sangamon

PROJECT DESCRIPTION: Interior renovation with new interior walls, doors, door hardware, ceilings, restrooms and finishes in existing building. Project includes removal and installation of parking lot striping and wheel stops and removal of curbs and equipment at former drive-through teller islands.

Single Prime Delivery Method:

Either the Single Prime Bidder or a protected subcontractor must be listed for each trade provided on the Bid Form. Only one protected subcontractor may be listed for each trade. Failure to identify the name and bid proposal cost of each listed protected subcontractor on the provided Bid Form or providing more than one protected subcontractor for each trade will be a material deficiency (no time will be allowed after bid opening to remedy deficiency) and will result in the rejection of the bid. All protected subcontractors listed must be prequalified with CDB in accordance with CDB Standard Documents for Construction, Article 00 21 05.

<u>TRADE</u>	<u>COST RANGE</u>	<u>BID DATE/TIME</u>
GENERAL	under \$4,000,000	03/26/2020 2:00 pm 04/23/2020 2:00pm

BID LOCATION:
~~ILLINOIS CAPITAL DEVELOPMENT BOARD
401 SOUTH SPRING STREET
THIRD FLOOR, WILLIAM G. STRATTON
BUILDING
SPRINGFIELD, IL 62706
BID MODIFICATION FAX NO. (217) 782-4938~~

REVISED BID LOCATION:
Project Location (Former Chase Bank Building)
One East Old State Capitol Plaza
Springfield IL, 62701

Bid/Project location can accept bids via USPS, all shipping services and in person.
Bid changes can only be accepted via hard copies delivered to the bid/project location.

If delivering the bid package in person:
Ring doorbell at side door on the south side of the building off of the parking lot.
Treasury staff member will come to the door, accept the bid package and stamp it with the time and date the bid was received.

Minority, Female & Veteran Business Subcontractor/Supplier Participation is Applicable

Obtain Plans From: Springfield Reprographics / Springfield Reprographics Plan Room
1620 S. 5th Street
Springfield, Illinois 62703
217-523-4632
www.springfieldrepro.com

- Electronic bid documents may be viewed on the Springfield Reprographics Plan Room at no charge.
- Electronic bid document downloads are non-refundable with fees paid to Springfield Reprographics
- Hard copies of bid documents are non-refundable with fees paid to Springfield Reprographics.

BIDDING & CONTRACT REQUIREMENTS
00 11 13 – Advertisement for Bids

Mandatory Pre-Bid Meeting for all Prime Bidders: March 12, 2020, 9:00 a.m. at the site: One East Old State Capitol Plaza, Springfield, IL.

Additional Mandatory Pre-Bid Meeting for Prime Bidders who did not attend the first Pre-Bid meeting: April 09, 2020, 9:00 a.m. **and April 16, 2020, 10:00 a.m.** at the site: One East Old State Capitol Plaza, Springfield, IL.

Additional opportunity to access the building for General Contractors who attended, **or plan to attend**, one of the Mandatory Pre-Bid meetings and for their subs and suppliers: ~~March 17, 2020 – 9:00 a.m. to noon~~ and April 14, 2020 – ~~9:00 a.m. to noon~~. 8:00 am to 11:45 am. **and by appointment on April 16, 2020.** See below. Identification will be required for all persons who enter the building.

NEW REQUIREMENTS AND CONDITIONS FOR THE ADDITIONAL MANDATORY PRE-BID, THE RESCHEDULED WALK-THRU and THE BID OPENING:

- Additional Mandatory Pre-Bid: April 09, 2020, 9:00 a.m.
 - RSVP via e-mail will be required to participate in the Pre-Bid.
 - The Pre-Bid Meeting will be conducted via conference call at 9:00 a.m.
 - Conference call phone number and access code will be e-mailed to each RSVP.
 - A Pre-Bid Agenda will be e-mailed to each RSVP.
 - The Pre-Bid Walk-through will be via video. There will not be an in-person Pre-Bid walk-through.
 - Access to the video file will be e-mailed to each RSVP.
 - RSVP by noon, April 8, 2020.
 - RSVP to:
 - cpetheram@f-w.com
 - RSVP to include:
 - Date, time and CDB project number of the pre-bid for which they are RSVPing.
 - Name(s) of the person(s) who will be participating in the pre-bid,
 - the firm & trade they are representing,
 - phone number,
 - e-mail address,
 - Opportunities to view the building in-person are available on April 14, 2020.

- **Additional Mandatory Pre-Bid: April 16, 2020, 9:00 a.m.**
 - **RSVP via e-mail will be required to participate in the Pre-Bid and receive copies of the handouts.**
 - **The Pre-Bid Meeting will be conducted via conference call at 10:00 a.m.**
 - **Conference call phone number and access code will be e-mailed to each RSVP.**
 - **A Pre-Bid Agenda and FEP Handout will be e-mailed to each RSVP.**
 - **RSVP by 9:30 a.m., April 16, 2020.**
 - **RSVP to:**
 - **cpetheram@f-w.com**
 - **RSVP to include:**
 - **Date, time and CDB project number of the pre-bid for which they are RSVPing.**
 - **Name(s) of the person(s) who will be participating in the pre-bid,**
 - **the firm & trade they are representing,**
 - **phone number,**
 - **e-mail address**
 - **The Pre-Bid Walk-through will be via video. There will not be an in-person Pre-Bid walk-through, however Prime Bidders registered as attending this Pre-Bid and their subs and suppliers, may walk-through the building individually, in-person, by making an appointment. Access to the building is by appointment only.**
 - **Appointments are available on April 16, 2020 from noon to 4:00 p.m.**
 - **Appointments must be made by the start of the Pre-Bid Meeting.**
 - **Limit of one person per firm per trade per appointment.**
 - **Each appointment will last for 30 minutes.**
 - **Contact cpetheram@f-w.com for an appointment time.**
 - **Each person participating in a walk-through shall review the COVID19 Questionnaire. (Questionnaire attached to the Addendum)**
 - **If there is a “yes” reply to anything on the COVID19 questionnaire that person cannot attend a walk-through.**
 - **Walk-through attendees will be admitted to the building only at their designated appointment time and will be escorted by a member of the Treasury staff.**
 - **Walk-through attendees will be required to provide their own face mask and wear the face mask during the entire walk-through.**
 - **Illinois State Guidelines in effect for the COVID19 crisis including social distancing and limiting numbers of people in a group will be observed.**
 - **Access to the Pre-Bid Walk-through video file will be e-mailed to each Pre-Bid Meeting RSVP.**

- Rescheduled Walk-through April 14, 2020
 - Walk-throughs will be scheduled for a limit of 3 people per half hour starting at 8:00 am and ending with the last walk-through starting at 11:45 a.m.
 - Time slots are as follows:
 - 8:00 a.m. to 8:30 a.m.
 - 8:45 a.m. to 9:15 a.m.
 - 9:30 a.m. to 10:00 a.m.
 - 10:15 a.m. to 10:45 a.m.
 - 11:00 am. To 11:30 a.m.
 - 11:45 a.m. to 12:15 p.m.
 - Additional time slots will be added if the above time slots are filled. Additional time slots will be based on number of RSVPs.
 - RSVP will be required.
 - Attendance limited to one person per trade per firm
 - RSVP by 10:00 a.m. April 13, 2020.
 - RSVP to:
 - cpetheram@f-w.com
 - RSVP to include:
 - CDB project number
 - Walk-through time slot for which they are RSVPing.
 - Who will be attending the walk-through,
 - the firm they are representing,
 - the trade they are representing,
 - phone number,
 - e-mail address,
 - Each person participating in the walk-through shall review the COVID19 Questionnaire. (Questionnaire attached to the Addendum)
 - If there is a “yes” reply to anything on the COVID19 questionnaire that person cannot attend a walk-through.
 - A staff member of the Illinois State Treasurer will individually accompany each of the 3 persons during the half-hour walk-through. Walk-through attendees in the same half-hour time slot do not need to be from the same firm or the same trade.
 - Walk-through attendees will be admitted to the building only at their designated time slot.
 - Walk-through attendees will be required to provide their own face mask and wear the face mask during the entire walk-through.
 - Illinois State Guidelines in effect for the COVID19 crisis including social distancing and limiting numbers of people in a group will be observed.

BIDDING & CONTRACT REQUIREMENTS
00 11 13 – Advertisement for Bids

- Bid Opening:
 - Bid Opening will take place at 2:00 pm, April 23, 2020.
 - Bid Opening will be public via live-streaming video only.
 - The video will be available at <https://www.facebook.com/TreasurerMichaelFrerichs>
 - Bid results will be posted per usual CDB procedure.

BIDDING & CONTRACT REQUIREMENTS
00 11 13 – Advertisement for Bids

INFORMATION TO BIDDERS:

- A. Prequalification. Bidders and protected subcontractors must be prequalified with CDB; allow 45 days for application processing. For an application and a copy of CDB's Standard Documents for Construction (applicable to this project), visit CDB's Website www.illinois.gov/cdb or phone 217/782-6152 (TDD 217/524-4449).
- B. MBE/FBE/VBE. MBE/FBE/VBE firms must be certified or registered with CMS as an MBE, FBE, or VBE prior to bidding.
- C. Prevailing Wage. Contractor shall not pay less than the prevailing rates of wages to all laborers, workmen, and mechanics performing work under this contract, and shall comply with the requirements of the Illinois Wages of Employees on Public Works Act(820 ILCS 130/1-12).
- D. Registration with the Illinois Procurement Gateway (IPG). Vendors may pre-register with the IPG and receive a vendor registration number. The IPG is a web based system that serves as the primary location for entering, organizing, and reviewing vendor information. The IPG allows prospective vendors to provide disclosures, registrations, and other documentation needed to do business with the State in advance of any particular procurement. Registration in the Illinois Procurement Gateway is optional.
- E. Certifications and Disclosures. Vendors must have an approved Illinois Procurement Gateway registration number and completed Form B, or submit the Standard Certifications and Disclosure Form(s) (Form A) with bid at time of submittal. Failure to provide a completed Form A standard certifications and financial disclosure or Form B, be registered with the Illinois Procurement Gateway, will result in rejection of bid.
- F. Subcontractors. You are also required to submit disclosure forms and standard certifications for subcontractors not considered incidental to the performance of the contract with an annual value over \$50,000 within 20 days of execution of your contract with CDB or execution of the contract between you and your subcontractor, whichever is later. A valid IPG registration number can be provided in lieu of hard copies of the standard certifications and financial disclosure forms. (See D. above.) Subcontractors must receive an Authorization to Proceed prior to performance of any work.
- G. Supplement to SDC. Bidders are advised to review Article 01 11 01, Supplement to SDC, for any revisions to the Standard Documents for Construction.
- H. Progress Payments. Progress payments will normally be issued by the Illinois Comptroller within 30 business days after CDB receives and approves an Invoice-Voucher.
- I. For Single Prime Delivery Method Projects: Any reference in the Specifications and the Drawings for Multiple Prime Trades shall be considered as the Prime Bidding Trade.
- J. Bid Protest. Bidder may submit a written protest to the Protest Review Office following the requirements of the Administrative Rules, 44 Ill. Adm. Code 1400.4005. For protests related to specifications, the Protest Review Office must physically receive the protest no later than fourteen (14) days after solicitation or related addendum was posted to the Bulletin. For protest related to rejection of individual bids or awards, the protest must be received by close of business no later than fourteen (14) days after the protesting party knows or should have known of the facts giving rise to the protest. To reach the Protest Review Office:

Chief Procurement Office for the Treasurer's Office
Attn: Protest Review
Suite 401
400 W. Monroe, Suite 401
Springfield, IL 62704

Phone: (217) 782-9598
Facsimile: (217) 557-5871

CAPITAL DEVELOPMENT BOARD

Jim Underwood
Executive Director

Jerry Norris
Project Manager
217-782-4960
Jerry.Norris@illinois.gov



OFFICE OF THE ILLINOIS STATE TREASURER
MICHAEL W. FRERICHS

Visitor Screening Questionnaire - CONFIDENTIAL

In an effort to protect everyone from illness, the Illinois State Treasurer's Office is taking measures to prevent the spread of exposure to COVID-19 in this facility. Thank you for your patience and understanding.

Please answer the following questions:

	No	Yes
I have recently traveled to a country where COVID19 (coronavirus) is spreading within the past 14 days.		
I have been in close contact with people who have traveled to countries where COVID19 (coronavirus) is spreading within the past 14 days.		
I have been around people who have demonstrated symptoms that are common to flu and/or colds (i.e., coughing, shortness of breath, temperature of 100.4 or higher).		
I have symptoms of a flu.		
I have a fever or have had a fever (100.4 or higher) within the past 14 calendar days.		
I have been nauseated or have vomited or had diarrhea within the past week.		

IF YOU HAVE MARKED YES TO ANY QUESTION YOU CANNOT ATTEND THIS MEETING.

Contact your healthcare provider if your symptoms get worse. Thank you for your understanding.